

**Minutes of Two Meetings of the Parish Council of
CHIPPING WARDEN & EDGCOTE
held on Tuesday 10th May 2016 at the Village Hall at 8.30 p.m.**

Present C Brooke D Cross N Douglas
 N Galletly D Hussey V Woodford
Clerk L Stanley

A: 8th ANNUAL MEETING of the PARISH COUNCIL

- 8.1. **Apologies** P Brown N Meades H Gairdner
- 8.2. **Election of Officers**
Chairman –
 NG was willing to re-stand; there being no other nominees he was re-elected Elected
Vice Chairman –
 DC was willing to re-stand; there being no other nominees he was re-elected Elected
RFO – LS was willing to re-stand; there being no other nominees she was re-elected Elected
- 8.3. **Finance**
 a) **RESOLUTION**, that the Governance and Accountability March 2014 and the Parish Councils Audit Policy be adopted Policy
 b) **RESOLUTION**, “that in accordance with its’ powers under Section 137 of the Local Government Act of 1972, the Council should from time to time incur Expenditure which in the opinion of the Council was in the interest of the area or its inhabitants.” Policy
 c) **RESOLUTION**, “that the Village Sign and the two wooden Bus Shelters should remain covered by the insurance but that the stone Bus Shelter and the street light will not be covered by the Parish’s insurance.” Policy
- 8.4. **Adoption of Standing Orders**
 a) **Freedom of Information and Data Protection: - RESOLUTION**, “that the Freedom of Information and Data Protection Regulations 2007 be adopted.” Policy
 b) **Race Relations: - RESOLUTION**, “Chipping Warden and Edgcote Parish Council acknowledges the general duty placed upon it by the Race Relations (Amendment) Act 2000. The Council will continue within its’ functions and policies to have due regard to the need to eliminate discrimination, promote equality of opportunity and promote racial equality between people of different racial groups.” Policy
- 8.5. **Adoption of Code of Conduct**
RESOLUTION, “that the Model Code of Conduct, expected to be adopted by South Northamptonshire Council, be adopted as the code for members and co-opted members of the CHIPPING WARDEN & EDGCOTE PARISH COUNCIL with effect from 1 July 2012, or such other date as may be specified in regulations. **UNANIMOUS** Policy
- 8.6. **Openness and Accountability**
 a) **RESOLUTION**, “that the Openness of Local Government Bodies Regulations 2014 be adopted in such as it applies to our Council along with the Local Government Transparency Code for Parish Councils with a turnover below £25,000. **UNANIMOUS** Policy
 b) **RESOLUTION**, “that the Recommended Practice on Local Authority Publicity be adopted. **UNANIMOUS** Policy

B: 65th PARISH COUNCIL MEETING

- 65.1 **Open Forum** – there were no residents present
- 65.2 **Minutes of 8th Annual Parish Meeting: -** These were agreed and signed Agreed
- 65.3 **Matters Arising: -** a. Interactive `diary` page on website.
 b) Bus shelter on agenda under 65.6
 c) Play area under 65.8
- 65.4 **Minutes from 64th-** These were agreed and signed Agreed

- 65.5. On Going Issues**
- a) Brookfield Farm – nothing heard to date. NG to follow up. NG
 - b) Rose & Crown – no further information on future plans. RAMAC have sold off Ambrosetti. NG
 - c) Extra posts round Steps – NM not at meeting – leave to next time. NM
 - d) Ponding by Steps – e-mail from M Clarke - height of carriageway needs raising & work would be in excess of £5k. J Taylor to be consulted. LS
 - f) Flooding in Hogg End, Long Barrow – nothing to report. Remove from agenda until issue arises LS
 - g) Burial Ground – nothing to report – remove from agenda until contacted by Church LS
- 65.6. Village Environment**
- a) Bus Shelter Memorial following a discussion: -
 - Black paint to be removed – painters to be contacted for advise LS
 - Light to re-instated – electrician to be able to connect to street light LS
 - Roof & Gutter to be inspected by Woodford & Eyles VW
 - Commemorative Plaque finish is badly damaged – best treatment to be investigated. DC
 - b) Main notice board will be stained asap - LS LS
 - c) Edgcote notice board has been erected.
 - d) Most of RD work completed, reminded about tree by Church. Also Mick Gregory will mow round Village Hall until grass established.
 - Ash tree by Old Rectory wall still needs to be removed & lower branches of trees on left hand side to Appletree Road need removal. LS
- 65.7. HS2**
- a) HS2 is meeting at the school to bring them up to date. NG will be having lunch with them in the Griffin and at 13.00pm any councillor wishing to come along for a general discussion is welcome.
 - b) Drainage report has been received in full and Chairman has hard copy.
 - c) There will be no challenge to PC if it petitions this time. A discussion took place and it was elected to make petition on the portal and moving the Allens Orchard end of the bypass. NG
- 65.8. Village Hall Representative**
DH was willing to continue to stand and was duly nominated
- 65.9. Play Area**
- a) RoSPA will be carrying out inspection in June
 - b) Suggestion from Village meeting was that play area could be re-sited at the top of Appletree Road once it has been closed. It was felt that little could be done until the bypass is completed and the exact land availability is known. It will be brought to the attention of HS2 as they may be able to assist. NG
- 65.10. Correspondence**
- SNC** Local Plan Pre-consultation – letter plus flyer only received. This will be investigated NG
NCC Get Conected – poster on notice board
- 65.11 Finance**
- a) Authorisation required –
 - 1. EON maintenance £136.47 + vat £27.28 = £163.70 Chq 822
 - 2. Staples £195.00 + vat £39.00 = £234.00 Chq 823
 - 3. RD Landscapes March & April £200 x 2 + Trim £100 = £500 + vat £100 = £600 Chq 824
 - 4. EON supply £298.50 + vat £14.93 = £313.43 Chq 825
 - 5. Came Insurance £273.75 no vat LTA expires next year Chq 826
 - 6. Litter picks £30 + vat £5.95 = £35.95 Chq 827
 - 7. NCALC Sub £389.39 (last year £325.70) + Audit £162 (last year £155) = £451.39 Chq 828
 - b) Annual Return for acceptance & Internal Audit 7th June Agreed
 - c) Current a/c £5064.44 Deposit £8158.08 (1st ½ yr precept received)
 - d) End of Year Return for HMRC dealt with
 - e) Exchange of USB 3>1

- 65.12 **Planning**
S/2016/0183/FUL – Trafford Bridge gallops – application withdrawn
S/2016/0188/PA - Buildings along Culworth Road – Julian has made no response yet regarding 2 barns being built when only one has planning permission and size of field prohibits the size of the largest barn. **NG**
S/2016/0477/COND - Arbury Banks – landscaping - APPROVED
A discussion took place concerning possible applications to build large residential sites from agents. As CW&E have always objected to any building outside the village confines and the Parish does not have a Neighbourhood Plan that it can be held to, this is not felt to be a problem as yet but the situation will be closely monitored. This will be on the next agenda **LS**
- 65.13. **Matters for Next Agenda and/or information - none**
Culworth Road will be closed for 2 weeks whilst bridge is repaired
Mrs Bannister has expressed a wish to litter pick along Farndon Road. She will be approached and asked to confirm if she wishes for a litter pick. **CB**
LS
- 65.14. **Date of Next Meeting**
Village Walk in June – e-mail findings to Clerk
Routes: - NG – Allens Orchard DC – Appletree Road & Close
PB – Byfield Road & Long Barrow VW – Arbury Banks
CB – Culworth Road ND – Mill Lane
DH – Hogg End NM – Banbury Road
HG - Edgcote
Next full meeting – **12th July @ 7.30 in Village Hall**

The Chairman closed the meeting @ 21.00hrs