

# Minutes of Two Meetings of the Parish Council of CHIPPING WARDEN & EDGCOTE

held on **Tuesday 14<sup>th</sup> May 2019** at the **Village Hall at 7.30 p.m.**

<b>Present</b>	P Brown	D Cross	N Douglas	N Galletly
	H Gairdner	D Hussey	N Meades	V Woodford
<b>Clerk</b>	L Stanley			

## A: 11<sup>th</sup> ANNUAL MEETING of the PARISH COUNCIL

- 11.1 Apologies C Brooke
- 11.2 **Election of Officers**
- Chairman –**  
NG was willing to re-stand; there being no other nominees he was re-elected Elected
- Vice Chairman –**  
DC was willing to re-stand; there being no other nominees he was re-elected Elected
- RFO – LS** was willing to re-stand; there being no other nominees she was re-elected Elected
- 11.3 **Governance & Accountability**  
**RESOLUTION**, that the **2019** Code for Governance & Accountability for Smaller Authority be adopted. Policy
- 11.4 **Finance**
- a) **RESOLUTION**, that the 2016 Financial Regulations and the Parish Councils Audit Policy be adopted. Policy
- b) **RESOLVED**: “that in accordance with its’ powers under Section 137 of the Local Government Act of 11072, the Council should from time to time incur Expenditure which in the opinion of the Council was in the interest of the area or its inhabitants.” Policy
- c) **RESOLVED**: “that the Village Sign and the two wooden Bus Shelters should remain covered by the insurance but that the stone Bus Shelter and the street light will not be covered by the Parish’s insurance.”
- 11.5 **Standing Orders**  
**RESOLUTION**, that the 2018 Standing Order be adopted Policy
- 11.6 **Transparency**  
**RESOLUTION**, that the 2014 Transparency Code for Smaller Authorities be adopted Policy
- 11.7 **Data Protection**  
**RESOLUTION**, that NCALC continues to be retained as DPO (£10 fee included in invoice. Also that the GDPR CODES for 2018 be adopted Policy

## B: 84<sup>th</sup> PARISH COUNCIL MEETING

- 84.1 **Open Forum** – No residents present
- 84.2 **Declaration of Interests** – None
- 84.3 **Minutes of 10<sup>th</sup> Annual Parish Meeting** - Agreed and signed Agreed
- 84.4 **Matters Arising:** - Dog fouling continues to be a concern, this will monitored and kept on any documents (such as annual notice). It is bad within both gates to the Edgcote Estate and signs will be placed on both gates.
- 84.5 **Minutes of 83<sup>rd</sup> Meeting** - Agreed and signed Agreed
- 84.6 **On Going Issues**
- a) Brookfield Farm – there are weeds in this field which may be ragwort which is notifiable. Environmental office will be contacted. NG
- b) Rose & Crown – work is progressing and appears to be on schedule for opening in a few weeks.
- 84.7 **Village Environment**
- a) Bus Shelter – New quote for painting is over budget; this will be queried. DC

Bus shelter lamp has been connected.  
A sign will be put up advertising the CCTV to try and deter fouling of the shelter

NG

**84.8. HS2**

There was a notification concerning abnormal loads through the village and this was put on village media site.  
Relief road – 3 favoured contractors have been short-listed and decision may take about three weeks.

**84.9. Play Area**

RoSPA will be carrying out inspection in June  
New Homes & Hs2 Grant applications should be completed before end of May. Both applications require three quotes for equipment and this is being dealt with this weekend.

**84.10. Planning**

**S/2019/0296/LBC** – 29 Hogg End – extend washroom - APPROVED  
**S/2019/0320/PA** – Lotts Hovel – full planning required  
**Rose & Crown** – concerns sent to SNC  
**S/2019/0375** – Churchyard trees - no objections  
**Calves Close – as circulated**

**84.11. Correspondence**

**E-mailed** NcALC Update; Stand Out Northampton; Police Newsletter: Charity Ball  
**General** Cropredy Tennis Club poster has been put on notice board.  
Air Ambulance clothing bin – no, no space

**84.12. Finance**

- a) Authorisation required –
  - E-On Maintenance £136.42 + vat £27.28 = £163.70 chq 913
  - E-On maintenance £ 23.47 + vat £4.69 = £28.16 chq 913
  - AVM - Banbury Print (£143 vat inc) & Tokens for Award winner (£25-no vat) £136.00 chq 914
  - RD Landscape 1 in March &2 in April - £600 + £120 vat = £720.00 chq 915
  - Direct Debit – SSE - £136.51 s/o
  - NcALC £499.05 no vat chq 916
  - Sports Club £250 no vat chq 917
  - Came Insurance £352.85 or £337.71 chq 918
  - AJR – Bus Shelter £377.00 + vat £75.40 = £452.40 chq 919
- b) Annual Return: -
  - 1 .Internal Auditor report for acceptance & Internal Audit Report Agreed
  - 2. Page 3 for signing - Exemption Signed
  - 3. Page 5 for signing - Accounts Signed
  - 4. Page 6 for signing - Statement Signed
- c) Current a/c £3124.42 Deposit £4810.81
- d) End of Year Return for HMRC dealt with
- e) VAT refund received - £1433.66

**84.13. Matters for Next Agenda and/or information**

Leaffield Cottage wall – saplings not removed yet. RD will be reminded  
Edgcote Estate plans to open its gardens on 26<sup>th</sup> July in aid of Katherine House Hospice.  
The Estate also will be submitting planning for a green car park to facilitate Church parking problems

LS

**84.14. Date of Next Meeting**

Village Walk in June – e-mail findings to Clerk; Routes: -  
NG – Allens Orchard DC – Appletree Road & Close PB – Byfield Road & Long Barrow  
VW – Arbury Banks CB – Culworth Road ND – Mill Lane  
DH – Hogg End HG - Edgcote NM – Banbury Road  
Next full meeting – **9<sup>th</sup> July @ 7.30 in Village Hall**

The Chairman closed the meeting @ 20.30hrs