

**Minutes of Two Virtual Meetings of the
CHIPPING WARDEN & EDGCOTE PARISH COUNCIL
held on TUESDAY 19th May 2020 at 7.30**

Zoom Meeting Number 987 761 9623

Present C Brooke P Brown N Galletly D Cross
D Hussey N Meades V Woodford

Clerk

A: 12th ANNUAL MEETING of the PARISH COUNCIL

- 12.1 **Apologies** N Douglas H Gairdner L Stanley
- 12.2 **Election of Officers**
Chairman –
 NG was willing to re-stand; proposed V W, seconded DH **Elected**
 There being no other nominees he was re-elected
Vice Chairman –
 DC was willing to re-stand; proposed NM, seconded VW **Elected**
 There being no other nominees he was re-elected
RFO – LS was willing to re-stand; there being no other nominees she was re-elected **Elected**
- 12.3 **Governance & Accountability**
RESOLUTION, that the **2019** Code for Governance & Accountability for Smaller Authority be adopted. **Policy**
- 12.4 **Finance**
 a) **RESOLUTION**, that the 2016 Financial Regulations and the Parish Councils Audit Policy be adopted. **Policy**
 b) **RESOLVED**: “that in accordance with its’ powers under Section 137 of the Local Government Act of 11072, the Council should from time to time incur Expenditure which in the opinion of the Council was in the interest of the area or its inhabitants.” **Policy**
 c) **RESOLVED**: “that the Village Sign and the two wooden Bus Shelters should remain covered by the insurance but that the stone Bus Shelter and the street light will not be covered by the Parish’s insurance.”
- 12.5 **Standing Orders**
RESOLUTION, that the 2018 Standing Order be adopted **Policy**
- 12.6 **Transparency**
RESOLUTION, that the 2014 Transparency Code for Smaller Authorities be adopted **Policy**
- 12.7 **Data Protection**
RESOLUTION, that NCALC continues to be retained as DPO (£10 fee included in invoice. Also that the GDPR CODES for 2018 be adopted **Policy**

B: 90th PARISH COUNCIL MEETING

- 90.1 **Open Forum –** No residents present
- 90.2 **Declaration of Interests**
 If there is a discussion on the Long Barrow planning application, PB will opt out
- 90.3 **Minutes of 11th Annual Parish Meeting -** Agreed and signed
Minutes of 89th Parish Council Meeting - Agreed and signed
- 90.4 **Chairman’s Update: -**
 Due to Coronavirus restrictions, there was no Annual Village Meeting. The full report was published on the website and placed on both noticeboards.
Play Area – work is due to start 8th June under covid restrictions, possible completion about 10th July with opening in August dependant on situation.

Problems with vehicles going through NO ENTRY signs at the top of Hogg End during traffic diversions continue. Security has been there for some of the time, but this is a Highways/Police issue.

90.5 Finance

a) Authorisation required: -

Netwise		£300.00
E-on – maintenance contract	£136.67 + vat £27.33 =	£164.00
E-on repairs to 2 photocells -	£46.94 + vat £9.39 =	£56.33
SSE - March	£126.02 + vat £6.28 =	£132.30
SSE – April	£126.02 + vat £6.28 =	£132.30
RD 3 x mow + tree on Allens Orchard	£690.00 + vat £138.00 =	£828.00
Sports Club rent		£250.00
Agreement to pay Zoom Licence		£143.88

LS

ALL AGREED & to be paid BACS

b) Insurance – attached report , all in favour of CAS

**Motion
LS**

c) Annual Governance and Accountability Return: - Part 3 required this year due to increases regarding play area turnover – this will involve audit fee

1 .Internal Auditor report - not yet completed

2. Page 4 AGAR for signing

3. Page 5 AGAR for signing

All approved

**Motion
LS**

d) Current a/c £2121.56 Deposit £11314.93

e) PAYE End of Year Return for HMRC dealt with

f) VAT refund received £1433.66

90.6 Planning

S/2020/0293/RES- Reserved matters for plot off Culworth Road

DELEGATED TO PLANNING

S/2020/0298/FUL - solar panels @ Spring Cottage

APPROVED

S/2020/0323 – Airfield, temporary car storage-

delegated to planning

S/2020/0373/LBC – Old Rectory Edgcote–various internal works

APPROVED

S/2020/0374 – Long Barrow proposed house –

DELEGATED TO PLANNING

90.7 Correspondence – all previously e-mailed

Rowan tree by Church; RD Landscapes had been engaged to clear fallen tree but it had been removed when they arrived, it is not know who removed it.

OPFCC newsletter; Ncalc updates; VE Day info; Coronavirus updates; Chief Fire Officer's report;

90.8 Matters for Next Agenda and/or information

It was noted that hole behind Appletree Road salt bin has been filled with soil – thanks to Fusion/Buckingham Group. Whilst on village walk councillors to notify Chair of any further ruts or holes & he will ask Fusion if they can help again.

90.9 Date of Next Meeting

Village Walk - PLEASE ADVISE Clerk of any concerns and Chair of any soil infills required

Next virtual meeting – 14th July 2020