

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It should be entered in the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the reconciliation is prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques entered as negative figures.

Name of smaller authority:

CHIPPING WARDEN & EDGCOTE PARISH COUNCIL

County area (local councils and parish meetings only):

Financial year ending 31 March 2019

Prepared by (Name and Role):

Lorraine Stanley, Clerk & RFO

Date:

23/04/2019

	£	£
Balance per bank statements as at 31/3/19:		
Treasurer a/c	3,024.4	
Business Instant	4,810.8	
account 3	-	
account 4	-	
[add more accounts if necessary] account 5	-	
account 6	-	
account 7	-	
account 8	-	
	<hr/>	7,835.2
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/19 (enter these as negative numbers)		
item 1	0.00	
item 2	0.00	
item 3	0.00	
item 4	0.00	
[add more lines if necessary] item 5	0.00	
item 6	0.00	
item 7	0.00	
item 8	0.00	
	<hr/>	
Add: any un-banked cash as at 31/3/19		
	-	
	-	
	-	
	<hr/>	
Net balances as at 31/3/19 (Box 8)		<u>7,835.2</u>