

Minutes of Two Meetings of the CHIPPING WARDEN & EDGCOTE PARISH COUNCIL

Present	C Brooke	P Brown	J Coyne	D Cross
	N Douglas	H Gairdner	N Meades	
Clerk	L Stanley			

A: 14th ANNUAL MEETING of the PARISH COUNCIL

- D Cross, as outgoing vice-chairman, took the chair to open the meeting.**
- 14.1 **Apologies** Received from N Galletly; S Furby – work emergency
- 14.2 **Election of Officers**
- | | | |
|----------------------|--|----------------|
| Chairman | NG had sent a message to express his willingness to re-stand; proposed DC, seconded GH | Elected |
| | There being no other nominees he was re-elected | Elected |
| Vice Chairman | DC was willing to re-stand; proposed PB, seconded CB | Elected |
| | There being no other nominees he was re-elected | Elected |
| RFO | LS was willing to re-stand; there being no other nominees she was re-elected | Elected |
| Path Warden | CB confirmed her willingness to continue in the role and was duly elected | Elected |
- 14.3 **Governance & Accountability**
- RESOLUTION**, that the **2019** Code for Governance & Accountability for Smaller Authority be adopted. **Policy**
- 14.4 **Finance**
- a) **RESOLUTION**, that the **2019** Financial Regulations and the Parish Councils Audit Policy be adopted together with the Financial Risk Assessment **2021** **Policy**
 - b) **RESOLVED**: “that in accordance with its’ powers under Section 147 of the Local Government Act of 11072, the Council should from time to time incur Expenditure which in the opinion of the Council was in the interest of the area or its inhabitants.” **Policy**
 - c) **RESOLVED**: “that the Village Sign and the two wooden Bus Shelters should remain covered by the insurance but that the stone Bus Shelter and the street light will not be covered by the Parish’s insurance.”
- 14.5 **Standing Orders**
- RESOLUTION**, that the **2018** Standing Order be adopted **Policy**
- 14.6 **Transparency**
- RESOLUTION**, that the **2014** Transparency Code for Smaller Authorities be adopted **Policy**
- 14.7 **Data Protection**
- RESOLUTION**, that NCALC continues to be retained as DPO.
Also that the GDPR CODES for **2018** be adopted **Policy**
- 14.8 **Code of Conduct**
- All Councillors agreed: GDPR, Register of Interest, Declaration of Acceptance and E-contact consent. **Policy**

B: 103th PARISH COUNCIL MEETING

- 103.1 **Open Forum** – No residents present
- 103.2 **Declaration of Interests**
- HG declare an interest on 103.10. Planning regarding New Barn at Wardington Road
- 103.3 **Minutes of 14th Annual Parish Meeting** - Agreed and signed
- 103.4 **Minutes of 102th Parish Council Meeting** - Agreed and signed

103.5 Village Environment

No report at this time; will be updated after Village Walk

103.6 HS2/Relief Road

- a) Report will be made when chairman present
- b) **Archaeology** – soil samples and finds have been sent to London for analysis. Presentations have been held in the village hall; They were well attended by residents and many non residents. Much appreciated
- d) Report will be made when chairman present

103.7 Activity Park

Installer, Dragon, are due to make maintenance visit during w/c 6th June. The roundabout & spinner have not been repaired yet and this week serious crack have been found on the wooden poles to the balance trail. This has been reported and reminders will be sent again

PB

103.8 Training

None requested

103.9 Finance

- a) Authorisation required: -

SSE - March	£142.86 + vat £7.12 =	£149.98
E-On quarter to March	£136.67 + vat £27.33 =	£164.00
RD Landscapes Ltd(new rate)	£220.00 + vat £44.00 =	£264.00
Banbury Print (Annual Report)	£140 inc vat	£140.00

ALL AGREED & to be paid BACS

- b) Annual Governance and Accountability Return: - Part 3.
 - 1. Pages 4 & 5 were read, agreed and signed
 - 2 AGAR can now be submitted to Internal Auditor
- c) Current a/c ££8764.13 (inc ½ precept) Deposit £10517069
- d) PAYE End of Year Return for HMRC dealt with
- e) VAT refund claimed £922

Motion
LS

103.10 Planning

WNS/2022/0478 – Land off Culworth Road – removal of condition 6 – still pending
WNS/2022/0183 – New Barn, Wardington Road Edgcote – barn conversion - pending

103.11 Correspondence – all previously e-mailed

- a) NcALC Updates; Police; WNC Sustainability ; Business & IP Centre; CS-WN Newsletter
- b) School have made a request for donation towards Jubilee memorabilia items for the pupils. After discussion it was agreed to pay for bookmarks £72 (school) and necklaces £18.55 (kindergarten)
- c) Zoom licence is due for renewal. It was agreed that this was no longer required and that Microsoft Team could be used instead
- d) JUBILEE – the cost a second pig will be sought (as this will affect this budget). £1500 was original budget - £900 for 1st pig etc but Marstons Brewery are paying for music and extras (tablecloths etc) so it was felt that this could be possible.

Motion

Motion

LS

103.12 Matters for Next Agenda and/or information

- a) Edgcote House gardens will be open on 28th May noon – 16.00 and teas will be available
- b) For sale notice on bypass verge opposite allotments to be reported to Highways
- c) RD to be asked to mow village as close to Jubilee as possible
- d) No quote received for repair to village gates at south entrance. The condition of gates will be investigated and work could start.
- e) Balancing pond 1 – no comments or action from WNC after much correspondence

ND
DC

103.14 Date of Next Meeting

Village Walk - PLEASE send list of any concerns to Clerk

Areas: - please let clerk know of any changes

Allens Orchard – NG

Appletree Road/Close - DC

Arbury Banks – SF

Banbury Road – NM

Byfield Road /Long Barrow - PB

Culworth Road – CB

Edgcote - HG

Hogg End – JC

Mill Lane - ND

Next meeting – **14th July 2021**

Meeting closed 8.30