

**AGENDA for TWO MEETINGS of the PARISH COUNCIL to be held on TUESDAY 9th May 2023 at 7.30pm
In the Village Hall**

“Please Note: All Parish Council Meetings may be recorded”

A: 15th ANNUAL MEETING of the PARISH COUNCIL

1. **Apologies –**
2. **Election of Officers – Chairman & Vice Chairman & RFO**
3. **Governance & Accountability**
RESOLUTION, that the **2018** Code for Governance & Accountability for Smaller Authority be adopted.
4. **Finance**
 - a) **RESOLUTION**, that the **2019** Financial Regulations and the Parish Councils Audit Policy be adopted. Alongside the Financial Risk Assessment **2021**
 - b) **RESOLUTION**, “that in accordance with its’ powers under Section 137 of the Local Government Act of 11032, the Council should from time to time incur Expenditure which in the opinion of the Council was in the interest of the area or its inhabitants.”
 - c) **RESOLUTION**, “that the Village Sign and the two wooden Bus Shelters should remain covered by the insurance but that the stone Bus Shelter and the street lights will not be covered by the Parish’s insurance.”
5. **Standing Orders**
RESOLUTION, that the **2018** Standing Orders be adopted
6. **Transparency**
RESOLUTION, that the **2014** Transparency Code for Smaller Authorities be adopted
7. **DATA PROTECTION** – DPO remains NcALC
8. **CODE OF CONDUCT** – All councillors issued with May **2021** Code; GDPR Compliance; Register of Interest; Declaration of interest; Consent form for E-contact

B: 110th PARISH COUNCIL MEETING

- 103.1 **Open Forum**
- 103.2 **Declaration of Interest**
- 103.3 **Annual Parish Meeting**
- 103.4 **Minutes of the 108th & 109nd Parish Council Meeting**
- 103.5 **Village Environment**
- 103.6 **HS2**
- 103.7 **Activity Park**
- 103.8 **Councillor Training**
- 103.9 **Finance**

Authorisation required: -

 - a) SSE - March £150.75 + vat £7.53 = £158.28
E-on –quarter to March £136.67 + vat £27.33 = £164.00
RD Landscapes £240.00 + vat £48.00 = £288.00
Plaque for oak tree on Allens Orchard £388.80 + vat £77.76 = £466.56
Notification of Coronation expenses agreed @ Meeting 109; -
Mugs £531.63 and Bouncy Castle £130, there may be a small amount for some children’s prizes
 - b) Annual Governance and Accountability Return- checking requirements
 - c) Current a/c £3703.14 Deposit £10539.26
 - d) PAYE End of Year Return for HMRC to be dealt with
 - e) VAT return to be submitted
- 103.10 **Planning**
WNS/2022/478/0 Land off Culworth Rd – pending
- 103.11 **Correspondence – all previously e-mailed**
SSE Non eligible supplies
NcALC Updates; Police; WNC services for children; NcALC Training; Big Help Out; Suspicious Vehicle; Neighbourhood Plan; NcALC Update; WNC Single planning System; Temporary road closures; ERTA Newsletter.
- 103.12 **Matters for Next Agenda and/or information**
- 103.13 **Date of Next Meeting**
June - Village Walk - PLEASE SEND YOUR LIST TO THE CLERK
Meeting - 11th July 2023