

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** include a column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative numbers.

Name of smaller authority: Chipping Warden & Edgcote Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2024

Prepared by (Name and Role): Lorraine Stanley RFO

Date: 30/05/2024

	£	£
Balance per bank statements as at 31/3/24		
Treasurer Account	2,307.83	
Business Account	19,736.60	

[add more accounts if necessary]

22,044.43

Petty cash float (if applicable) -

Less: any un-presented cheques as at 31/3/24 **(enter these as negative numbers)** -

[add more lines if necessary]

-

Add: any un-banked cash as at 31/3/24 -

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Net balances as at 31/3/24 (Box 8) 22,044.43